



DIRECTOR: DAVID GORMAN

## THE LEARNINGMETHODS APPRENTICESHIP TRAINING PROGRAM

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### APPRENTICESHIP TRAINING PROGRAM POLICY

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To begin your training as a LearningMethods Teacher you must first formally become a LearningMethods Apprentice-Teacher. Entering the apprenticeship to become a Teacher of the LearningMethods work is a large commitment in time, money and effort. Many aspects of the depth of commitment necessary to become a Teacher only become clear as the training and your understanding of the work progress, but as regards the more practical aspects, it is best to be very clear right from the start about all the practical details.

The following are the policies on apprenticeship and certification. Please read them very carefully and contact me if you have any questions. Your signature below indicates your understanding of and acceptance of these conditions.

**Becoming a LearningMethods Apprentice-Teacher gives you the following rights and responsibilities:**

#### **Supervision, Supervised Teaching and Professional Development Library**

When you become a formal Apprentice-Teacher you may undertake supervised teaching in workshops or classes (i.e. you leading pieces of work with the help of a LearningMethods teacher).

As your skills progress you will also be authorised to do unsupervised teaching and have access to a Supervising-Teacher with whom you can discuss your work, get help and support as well as direct supervision of sessions outside the workshops.

You will also gain access to a growing library of audio-visual recordings of teaching sessions and workshops to supplement your in-person learning. It is extremely important that the privacy and confidentiality of this material is protected, so you will also need to sign the Professional Licence Agreement to gain access to it. Any violation of the Professional Licence Agreement will lead to your expulsion from the Apprentice program and you will not be able to become a LearningMethods Teacher.

#### **Attendance, Certification and use of the trademarked LearningMethods name**

Acceptance as a LearningMethods Apprentice-Teacher by no means implies automatic qualification as a LearningMethods Teacher. Since everyone is different and comes into this work from a different starting place, there is no way to predict how much time and work may be necessary for you become a Teacher. Every attempt will be made to discuss with you the progress of your training and help you with the specific learning you may need at each step.

If for whatever reason it appears that there are serious obstacles in the way of your qualification as a LearningMethods Teacher, the Director will warn you as early as possible and work with you to find solutions. However, it remains the sole responsibility of the Director to determine whether and when you will have reached a satisfactory standard to be certificated as a LearningMethods Teacher.

Equally, if at any time your conduct or progress is clearly unsatisfactory and/or disrupting workshops or classes, the Director will undertake to discuss the circumstances fully with you and you will have reasonable opportunity to rectify the situation. However, if things have not changed in a satisfactory way, the Director reserves the right to end your apprenticeship.

By signing below, you agree that as an Apprentice-Teacher you will not teach the LearningMethods work except under the supervision of, or with the permission of, the Director. You also agree that you will not hold yourself out as a Teacher of the LearningMethods work until you have been certificated by the Director and have completed a Trade Mark Licence Agreement allowing you to use the LearningMethods name and logo and to promote yourself as a LearningMethods Teacher.

I wish to formally become a LearningMethods Apprentice-Teacher.

I have read the above and my signature below confirms that I understand and accept its conditions.

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date